



# AMERICAN MONTESSORI PUBLIC SCHOOL

CBSE AFFILIATED SENIOR SECONDARY SCHOOL

(Affiliation No. 530529)

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13.04.2023

## Sub: Address Change Requests for ID Cards updations

Dear Parents  
Greetings!

Now that the new session 2023-24 is in full progress and amidst the rising temperature and surge in the covid cases, we hope that you all must be in good health and spirits.

We have been receiving requests for the address change while we were updating our records for the academic year 2023-24.

Kindly note, you need to submit the following documents for such updations:

1. A written application signed by both mother and father.
2. A self attested copy of Aadhar card of both the parents mentioning the same address as requested for.

Please note you must have received two ID Cards for your ward. Kindly check all the particulars and any amendments you require to incorporate, can be intimated to the class teacher.

In case your child is a non-bus user(walker) then at the time of pickup, do carry one ID Card for identification.

Let's take a pledge that we shall never compromise when it comes to the safety of our children.

God bless!

Roopali Kudesia  
Principal